

International Shipment & Customs Regulations and Information
 for
South Korea

It is extremely important that you take a few moments to review these important requirements, as they will allow us to process the release of your personal property through foreign customs. Customs processing varies by country and can take 1-2 days and as much as 10 days.

Customs and immigration requirements are established by the country of import and not by UniGroup Worldwide. This guide has been designed to assist clients understand and comply with country-specific requirements. Substantial effort has been made to ensure that the information provided is current and correct. Such regulations, however, are subject to change without notice by the country of import. UniGroup Worldwide assumes no liability for changes in the law or interpretation by enforcement personnel as it exists at the time you and/or your goods enter the country.

IMMIGRATION

When moving to South Korea, some specific documents will be required in order to satisfy local immigration officials.

*Contact address and telephone number must be listed on all documents.

| Required Documents | Details |
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| Visitors/Tourists | |
| Short-Term Visitors (C-3) | <p>General visa information:</p> <ul style="list-style-type: none"> • As of April 1, 1998, there is a A\$45 visa-processing fee for U.S. Citizens except for type-A visa applicants. Citizens of Japan, Thailand, the Republic of China, the Philippines (for stay in Korea below 59 days), the United Kingdom (for stay in Korea below 6 months), Sweden, Spain, and Italy do not need to pay a visa-processing fee. • Citizens of all other countries must pay a A\$30 visa-processing fee for a single entry visa. • If the applicant plans to stay in Korea for more than 90 days, applicant must obtain a proper long-term visa. • A U.S. citizen does not require a visa for a stay up to 30 days for tour, provided that applicant has proof of transportation out of the country and sufficient funds for the stay. • When filling out the visa application form, please type or print neatly. • Normally it takes 24 hours for visa processing. • If the applicants are requesting a visa by mail, be sure to enclose a self-addressed stamped envelope marked with the proper postage to receive the visa(s). For the secure arrival of the visa(s), express mailing services, such as the U.S. Postal Service Express Mail, Federal Express, UPS, DHL, or Air Borne, are recommended. • In regards to work visas, applicants are required to obtain a certificate number of Certificate for Confirmation of Visa Issuance, except for type C-4 visas. <ul style="list-style-type: none"> ▪ If there is a subsidiary company established in Korea, the president of the company- as long as applicant has the necessary documents-can apply for the work permit at the Immigration Office and obtain the certificate number of the |

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| | <p>Certificate for Confirmation of Visa Issuance.</p> <ul style="list-style-type: none"> For nationalities other than the U.S., individuals must submit a copy of their U.S. permanent resident card or valid U.S.A. visa. <p>Short-term Visitors (C-3) category applies to foreigners who visit Korea for travel, medical treatment, relative-visiting, goodwill match, events, conference, cultural art, training, religious ceremony, academic data-gathering, or for other purposes similar to the above during the short period of time. However, profit-making activities are excluded.</p> <p>An applicant shall make an application for a visa to a Korean Embassy or Consulate abroad and required documents are as follows:</p> <ul style="list-style-type: none"> Passport Passport-sized photo Visa application form A\$45 visa fee (money order, bank cheque or cash) Flight Itinerary Self addressed prepaid return courier bag or registered envelope <p>Countries under visa exemption agreements up to 90 days: Antigua & Barbuda, Austria, Bahamas, Bangladesh, Barbados, Belgium, Brazil, Bulgaria, Colombia, Commonwealth of Dominica, Costa Rica, Czech Republic, Denmark, Dominican Republic, El Salvador, Estonia, Finland, France, Germany, Greece, Grenada, Haiti, Hungary, Iceland, Ireland, Israel, Jamaica, Latvia, Liberia, Liechtenstein, Lithuania, Luxembourg, Malaysia, Malta, Mexico, Morocco, Netherlands, New Zealand, Nicaragua, Norway, Panama, Peru, Poland, Romania, Singapore, Slovak Republic, Spain, St. Kitts & St. Nevis, St. Lucia, Surinam, Sweden, Switzerland, Thailand, Trinidad & Tobago, Turkey, United Kingdom, Vincent & the Grenadines.</p> <p>Countries under visa exemption agreements up to 60 days: Italy, Lesotho, Portugal</p> <p>Country under visa exemption agreement up to 30 days: Tunisia</p> |
| <p>Professionals</p> <p>Professors (E-1)</p> | <p>Professors (E-1) category applies to foreigners who, as qualified individuals specified by the Educational Law, wish to instruct special fields of study or engage in the guidance of research at junior colleges or higher educational institutions, or the institutions corresponding to such levels.</p> <p>Requirements for Professors (E-1):</p> <ul style="list-style-type: none"> Certificate of career Employment contract or certificate of expected employment Passport Passport-size photograph Visa application form A\$75 visa fee (money order, bank cheque or cash) Self-addressed prepaid courier bag or registered envelope |

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| <p>Teaching Foreign Languages (E-2)</p> | <p>Visa (E-2) is only issued based on a Certificate for Confirmation of Visa Issuance issued by the chief of a district or branch office of Korean Immigration. Therefore, affiliated company or resident office in Korea which wants to employ foreign employee to Korea shall apply for a certificate for confirmation of visa issuance to the nearest immigration office which has a jurisdiction over its location.</p> <p>An applicant should be granted a degree of B.A or higher levels in a country whose basic language is applicant's native language.</p> <ul style="list-style-type: none"> • In principle, a foreign language instructor shall be a native speaker of the teaching language. • Foreign language institutions or organizations • Educational institutions of elementary school and higher levels or their annex language research institutions. • Foreign language institutions registered according to the Act on establishment of institute. • Language training institutions attached to public/private companies or organizations. <p>Required documents to apply for a certificate for confirmation of visa issuance:</p> <ul style="list-style-type: none"> • Employment contract • A certificate of Bachelor's degree or a certificate of educational background higher than the Bachelor's degree • Substantiating documents for a foundation of institution or organization • Reference <p>Then, the above concerned company in Korea (Employer) shall send the Number or original copy of Certificate for Confirmation of Visa Issuance to the visa applicant. Finally, the applicant shall apply for a visa to the chief of a Korean Embassy or Consulate abroad as below.</p> <p>Required documents to apply for visa:</p> <ul style="list-style-type: none"> • Original passport • Passport-size photograph • Visa application form • Number or copy of Certificate for Confirmation of Visa Issuance • A\$75 visa fee (money order, bank cheque or cash) • Self-addressed prepaid courier bag (Express post Platinum) or registered envelope. |
| <p>Research (E-3)</p> | <p>E-3 visa is granted to foreigners who, as individuals who are invited by public or private institutions of the Republic of Korea, want to be occupied with study or research in the area of natural science or research and development of sophisticated technology in industry.</p> <p>Requirements for Research (E-3):</p> <ul style="list-style-type: none"> • Passport • Passport-size photograph • Visa application form • Documents concerning the foundation of inviting institution • Certificate of academic degree and certificate of career |

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| | <ul style="list-style-type: none"> • Employment contract • A\$75 visa fee (money order, bank cheque or cash) • Self-addressed prepaid courier bag or registered envelope. |
| <p>Special Technology Instruction (E-4)</p> | <p>Special Technology Instruction (E-4) visa category applies to foreigners who wish to work at the invitation of public or private institutions in the Republic of Korea with a view to offering technical knowledge in the area of natural science or special technology involved in specialized fields in industry.</p> <ul style="list-style-type: none"> • An individual who intends to provide technology according to the contract of technology introduction regulated by Foreign Investment Promotion Act or Engineering Technology Promotion Act. • An individual who intends to provide national defense companies with technology according to the Act on Special Measures for Defense Industry. • An individual who intends to provide government invested organizations according to the contract with industrial technology. • In addition to the above cases, an individual who has a unique and high technique which cannot be obtained in Korea and intends to provide public or private institutions in the Republic of Korea with an industrial high technology. • An individual who is dispatched from foreign company and intends to provide industrial technology in a special field. • An individual who intends to provide Korean industrial companies with special technology. • A person who is scheduled to stay no longer than 90 days in Korea for the purpose of the above activity is involved in the category of short-term employment. <p>Requirements for Special Technology Instruction (E-4):</p> <ul style="list-style-type: none"> • Passport • Visa application form • Passport-size photograph • Temporary duty order or statement of employment. • Import contract (or certificate of service transactions) or certificate of designated military defense industry. • Copy of the approved technology-import contract. • Documents verifying the establishment of a public or private organization. • A\$75 visa fee for more than 3months (money order, bank cheque or cash) • Self-addressed prepaid courier bag or registered envelope. |
| <p>Specialty Occupation (E-5)</p> | <p>Foreigners in specialty occupations mean those who have qualifications for a lawyer, certified public accountant, medical doctor or other individuals who are qualified for specialty occupations, and wish to be involved in such specialty occupations as laws, accounting, medical services and so on. Such as :</p> <ul style="list-style-type: none"> • Pilots recommended by the Minister of Construction & Transportation • Medical doctors who have the most up-to-date medical science and art, and recommended by the Minister of Health & Welfare to work in a following medical institution. <ul style="list-style-type: none"> ▪ medical institution organizing by the public or local self-governing body |

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| | <ul style="list-style-type: none"> ▪ medical corporation ▪ medical center established by a non-profit corporation or government invested organization • Individuals who graduated from Korean medical school and are taking an internship course in a University attached hospital or a hospital designated by the Minister of Health & Welfare. • Indispensable persons for the operation of tour cruiser and invited by a person who is approved to do Inter-Korean Cooperation Business according to the Inter-Korean Exchange & Cooperation Act for the purpose of Mount Kumgang Tour Project. • Indispensable persons for the operation of vessels such as a captain hired by a Korean transportation company. <p>Application and required documents:</p> <ul style="list-style-type: none"> • A Certificate for Recognition of Visa Issuance is issued to a person concerned in Korea (proxy) on the grounds of his application by the chief of a district or branch office. • A person concerned in Korea (proxy) sends the issued certificate by the chief of immigration office to the applicant abroad. • An applicant (foreigner) Korea applies for a visa to a Korean Embassy or Consulate with the above certificate, passport and application form. • Required documents by a person concerned in Korea (proxy) are the same as those of traditional procedures. If necessary, the chief of a district or branch office may ask a proxy to submit more documents than required. • Certificate of academic degree and certificate of qualification • Letter of employment recommendation issued by the head the of central government agency or documents proving the necessity of employment. • Employment contract • An applicant may ask to issue a certain visa which is not mandated to the chief of a Korean Embassy or Consulate abroad. However, in this case, the chief of a Korean Embassy or Consulate abroad shall get prior approval from the Minister of Justice in advance. |
| <p>Businesspeople</p> | |
| <p>Short-Term Business (C-2)</p> | <p>Short-Term Business (C-2) category is available to foreigners who are going to engage in marketing research, business liaison, on-the-job training, counseling, and contract, pilot operation of export-import machines as well as installment, repairs and inspection on them during the short period of time. e.g., buyer, importer, exporter, inspector, etc. The holder of APEC Card (APEC B.T.C) is permitted to enter Korea with no visa for 60 days.</p> <p>A foreigner shall make an application for a visa to a Korean Embassy or Consulate abroad and required documents are as follows:</p> <ul style="list-style-type: none"> • Passport • Passport-size photo • Visa application form • Documents proving the fact that the purpose of visit to Korea is on business. • A\$45 of visa processing fee, A\$68 for U.S. passport Holder (money order, bank cheque or cash) • Self addressed prepaid return courier bag or registered envelope. |

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| | <p>If applicant hold an American, Argentinean, Australian, Brazilian, Canadian, Japanese, Indian, Russian, Uzbekistani, Ukrainian passport and are a frequent business travelers to Korea, it may be worthwhile to consider a multiple business visa which is valid for 1 year, and for which the following documents are required;</p> <ul style="list-style-type: none"> • Passport • Visa application form • Passport-size photo • Confirmation letter to prove that the person will be traveling frequently to Korea. • Copy of the Certificate of Business Registration. • Passport valid for at least 1 year • A\$120 visa fee • Self addressed prepaid return courier bag or registered envelope. |
| <p>Employees</p> | |
| <p>Short-Term Employment (C-4)</p> | <p>Short-Term Employment (C-4) visa applies to foreigners who wish to employ themselves in temporary entertainment, professional sports, modeling for advertisement and fashion, lecture, research, technique-instruction and so on during a short term.</p> <p>A foreigner shall make an application for a visa to a Korean Embassy or Consulate abroad and required documents are as follows:</p> <ul style="list-style-type: none"> • Passport • Passport-size photograph • Visa application form • Invitation letter • Letter of employment contract • Letter of employment recommendation issued by the head of the relevant central government agency (an entertainer needs a letter of performance recommendation issued by the Korea Media Rating Board), an official letter from the relevant government agency or documents proving the necessity of the applicant's employment). • A\$45 visa fee(money order, bank cheque or cash) • Self addressed prepaid return courier bag or registered envelope. |
| <p>Technical Trainees (D-3)</p> | <p>D-3 visa is available to individuals who will participate in a formal training program which must be related to the following Korean companies:</p> <ul style="list-style-type: none"> • Industrial firms which directly invest money into foreign countries or have joint venture relations with foreign companies (D-3-1). • Industrial firms which offer techniques to foreign countries (D-3-1). • Industrial firms which export plants to foreign countries (D-3-1). <p>D-3 visa is also available to individuals who will participate in a formal program which must be related to the following Korean companies:</p> <ul style="list-style-type: none"> • Industrial firms which are recommended by the chief of the Korea Federation of Small and Medium Business : D-3-2 • Industrial firms which are recommended by the chief of the National Federation of Fisheries Cooperatives : D-3-3 • Industrial firms which are recommended by the Minister of a pertinent Department : D-3-4 • Industrial firms which are recommended by the chief of the Construction Association of Korea : D-3-5 |

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| | <ul style="list-style-type: none"> Industrial firms which are recommended by the chief of the Korea Shipping Association : D-3-6 <p>D-3 visa is only issued based on a Certificate for Confirmation of Visa Issuance issued by the chief of a district or branch office. Therefore, a pertinent industrial company which wants to employ foreign industrial trainees shall apply in advance for a certificate for recognition of visa issuance to the immigration office which has a jurisdiction over its location. Then, the above concerned company in Korea shall send the original copy of this certificate to the invested company abroad. Finally, the applicant shall apply for a visa to the chief of a Korean Embassy or Consulate abroad with a passport, application form and this certificate.</p> <p>Required documents for the issuance of a certificate for confirmation of visa issuance are as follows:</p> <ul style="list-style-type: none"> Application for Confirmation of Visa Issuance Recommendation letter of the President of the Korea Federation of Small and Medium Business or substantiating documents such as remittance bill or receipt, certificate of business of invested company, etc. Training plan Reference Sponsorship paper |
| <p>Family/Family Reunion</p> | |
| <p>Long term Visiting & Joining Family (F-1)</p> | <p>F-1 visa is granted to foreigners who wish to stay in Korea to visit their relatives, join their families, and be supported by families, and help household affairs or with other purposes corresponding to those above. This visa category involves the following individuals :</p> <ul style="list-style-type: none"> Persons who wish to help household affairs of diplomats stationed at foreign Embassy or Consulate. Persons who wish to temporarily stay with their families or relatives having A-1, A-2, A-3 status or- having alien registration completed. Person who wishes to stay for a long period of time without participating in employment activities. Person who has not been granted the F-2 status as a wife/child of Korean or a person having F-2 status. Korean-foreigner <p>A foreigner shall make an application for a visa to a Korean Embassy or Consulate abroad and required documents are as follows:</p> <p>In the case of visiting their relatives or joining their families in Korea</p> <ul style="list-style-type: none"> Passport Visa application form A\$75 of visa processing fee (money order, bank cheque or cash) Self addressed prepaid return courier bag or registered envelope Substantiating documents for verifying the relationship of families or relatives (e.g.: marriage certificate, birth certificate or a Korean family tree register.) Personal reference letter |

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| | <p>In the case of an adopted Korean-foreigner</p> <ul style="list-style-type: none"> • Passport • Visa application form • A confirmation letter from an organization of adoption or statement of adoptive parents is required instead of a letter of reference. • A\$75 of visa processing fee (money order, bank cheque or cash) • Self addressed prepaid return courier bag or registered envelope. <p>In the case of a housework assistant who wishes to help household affairs of diplomats stationed at foreign Embassy or Consulate</p> <ul style="list-style-type: none"> • Passport • Visa application form • A\$75 of visa processing fee (money order, bank cheque or cash) • Self addressed prepaid return courier bag or registered envelope. • Official letter from foreign Embassy or Consulate • Employment contract • Copy of employer's diplomat Identity Card. <p>In the case of a foreigner student who is enrolled at elementary school, middle school or high school</p> <ul style="list-style-type: none"> • Passport • Visa application form • A\$75 of visa processing fee (money order, bank cheque or cash) • Substantiating documents for entrance into a school or a certificate of studentship. • Certificate of tax payment of the person responsible for supporting the student. • Self addressed prepaid return courier bag or registered envelope. |
| <p>Accompanying (F-3)</p> | <p>A foreigner shall make an application for a visa to a Korean Embassy or Consulate abroad and required documents are as follows:</p> <ul style="list-style-type: none"> • Passport • Visa application form • Documents verifying their relationship with the family (certificate of marriage and register book or certificate of birth.) • Statement of employment and certificate of tax-payment • Certified copy of Alien Identity Card of inviter • A\$75 of visa fee(Money order, Bank cheque, Cash) • Return prepaid self addressed courier bag or registered post envelope |
| <p>Social/Cultural</p> | |
| <p>Culture/Art (D-1)</p> | <p>D-1 visa is available to foreigners who wish to be occupied in academic or art activities which are not for the purpose of profit-making. This category includes foreigners who long for professional research or being instructed in Korean traditional culture or art.</p> <p>A applicant shall make an application for a visa to a Korean Embassy or Consulate abroad and required documents are as follows:</p> <ul style="list-style-type: none"> • Passport • Passport-size photograph • Visa application form • Letter of invitation • Documents verifying that it is culture and art organization. • Certificate of an expert's career will be required in the case that the |

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| | <p>applicant needs the expert's instruction.</p> <ul style="list-style-type: none"> • Documents proving the applicant's capability to pay the entire travel expenses during the applicant's stay. • Curriculum vitae or certificate of career. • A\$45 (stay less than 90 days), A\$75 (more than 90 days) of visa processing fee (money order, bank cheque or cash) • Self addressed prepaid return courier bag or registered envelope. |
| Media/Journalists | |
| Temporary News Coverage (C-1) | <p>Foreigners who want to engage in temporary news coverage or report activities. Foreigners who want to engage in temporary activities for the establishment of foreign-news branch office. When a foreigner who entered Korea with this status is scheduled to be stationed in a newly established-branch office, applicants may be permitted to change their status of sojourn to residence reporters (D-5).</p> <p>A foreigner shall make an application for a visa to a Korean Embassy or Consulate abroad and required documents are as follows:</p> <ul style="list-style-type: none"> • Passport • Passport-size photograph • Visa application form • Letter of assignment, statement of employment issued by the employing company of applicant, or certificate indicating that the applicant is a foreign news reporter. • Purpose of entry and a detailed plan of activities. • A\$45 as visa processing fee (money order, bank cheque or cash) • Return prepaid self addressed courier bag or registered envelope. |
| Residence Reporters (D-5) | <p>Applicants who are visiting Korea to work for foreign information media such as foreign newspaper, television, magazine, or other reporting organizations while stationing in Korea may be eligible for this D-5 classification. A member of the staff other than a reporter is not involved in the category of this visa (D-5). A person who is scheduled to stay no longer than 90 days in Korea for the purpose of the above activity is involved in the category of temporary news coverage (C-1).</p> <p>Requirements for Residence Reporters (D-5):</p> <ul style="list-style-type: none"> • Substantiating documents for a foundation of branch office in Korea • Dispatch order or a certificate of in service • Passport • Passport-size photograph • Visa application form • Application form • A\$75 visa fee for more than 3months (money order, bank cheque or cash) • Self-addressed prepaid courier bag or registered envelope. |
| Art and Entertainment (E-6) | <p>E-6 visa is available to foreigners who, for the good of profit-making, wish to be engaged in activities such as music, art, literature, entertainment, performance, play, sports, advertising, fashion modeling, and other occupations corresponding to those above.</p> <p>Example:</p> <ul style="list-style-type: none"> • Artist : composer, drawer, sculptor, craftsman, author, photographer • Instructor for music, art, literature, photograph, musical performance, physical training, other art activities |

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| | <ul style="list-style-type: none"> • Professional boxer, professional sports player • Impersonator, manager, etc. <p>Requirements for Art and Entertainment (E-6): E-6 visa is only issued based on a Certificate for Confirmation of Visa Issuance issued by the chief of a district or branch office. Therefore, affiliated company or resident office in Korea which wants to employ foreign employee to Korea shall apply for a certificate for confirmation of visa issuance to the immigration office which has a jurisdiction over its location. Then, the above concerned company in Korea shall send the original copy of this certificate to the company abroad. Finally, the applicant shall apply for a visa to the chief of a Korean Embassy or Consulate abroad with a passport, application form and this certificate.</p> <p>Individuals who wish to participate in performance or entertainment activities at tourist hotels and entertainment places require:</p> <ul style="list-style-type: none"> • A letter of performance recommendation issued by the Korea Media Rating Board • Performance plan • Letter of personal security assurance (Form 129) <p>Individuals who wish to participate in performance or entertainment activities at tourist hotels and entertainment places, etc. require:</p> <ul style="list-style-type: none"> • A letter of performance recommendation issued by the Korea Media Rating Board • Entertainment activities plan • Certificate of qualification or career • Certificate of HIV test • Letter of personal security assurance (Form 129) <p>All other individuals require:</p> <ul style="list-style-type: none"> • A letter of employment recommendation issued by the head of the relevant central government agency or documents verifying the necessity of the individual's employment. • Certificate of qualification or career • Certificate of HIV test (applied only to those individuals who wish to participate in entertainment, sports games and other entertainment activities for the purpose of profits regulated by provisions of Article 10 of the Enforcement Decree of the Law on the AIDS Prevention.) • Letter of personal security assurance (Form 129.) |
| <p>Religious Workers</p> | |
| <p>Religious Workers (D-6)</p> | <p>To obtain the D-6 visa, the following qualifications should be met.</p> <ul style="list-style-type: none"> • Individuals who wish to be engaged in religious activities for Korean branches or pertinent religious organizations as the members of religious or social welfare organizations of foreign countries (excluding individuals who receive remuneration from the organizations.) • Individuals who are invited by religious or social welfare organizations in Korea in order to do activities on social welfare or religion. • A person who is scheduled to stay no longer than 90 days in Korea for the purpose of the above activities is involved in the category of short-term visitors (C-3). |

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| | <p>Requirements for Religious Workers (D-6):</p> <ul style="list-style-type: none"> • Temporary mission order • Copy of a certificate of the religious organization or social welfare organization establishment. • Documents verifying that the relevant organization is responsible for the applicant's travel expenses. • Passport • Passport-size photograph • Visa application form • A\$75 visa fee (cash, bank checks or money order) • Self-addressed prepaid courier bag or registered envelope. |
| <p>Diplomats</p> | |
| <p>Diplomats (A-1)</p> | <p>This applies to foreigners: diplomatic missions of countries recognized by the Korean Government, consular officers assigned to represent their countries in Korea, foreigners granted privileges and/or immunities equal to diplomatic mission in accordance with treaties or international customary practices, and their immediate family members.</p> <p>A group visa is issued to a temporary visiting diplomatic group or a group of International conference participants.</p> <ul style="list-style-type: none"> • Diplomat passport • Passport-size photograph • Visa application form • An official letter from the foreign affairs minister or other ministers concerned or documents verifying that the applicant is incumbent and a qualified person assigned to diplomatic or consular missions in Korea. • Return prepaid self addressed courier bag or registered envelope. <p>Citizens of the following countries who do not required visa for 30 days: Mongolia, Venezuela</p> <p>Citizens of the following countries who do not required visa for 60 days: Portugal, Italy, Lesotho</p> <p>Citizens of the following countries who do not required visa for 3 months: Antigua-Barbuda, Bahamas, Bangladesh, Barbados, Belgium, Benin, Brazil, Colombia, Costa Rica, Denmark, Commonwealth Of Dominica, Dominica Republic, El Salvador, Estonia, Egypt, France, Finland, Grenada, Haiti, Hungary, Iceland, Iran, Ireland, Jamaica, Japan, Latvia, Liberia, Luxembourg, Malaysia, Malta, Mexico, Morocco, Netherlands, New Zealand, Nicaragua, Norway, Pakistan, Panama, Paraguay, Peru, Singapore, Spain, St. Kitts Nevis, St. Lucia, St. Vincent, Surinam, Sweden, Switzerland, Trinidad-Tobago, Turkey, United Kingdom, Uruguay, Vietnam.</p> <p>Citizens of the following countries who do not required visa for 180 days: Austria</p> <p>Citizens of the following countries who do not required visa till the duration of mission: Bulgaria, Czech, Ecuador, Germany, Greece, Israel, Latvia, Lithuania, Philippines, Poland, Romania (D,O,S), Slovak, Thailand, Tunisia.</p> |

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| <p>Official Duty (A-2)</p> | <p>This applies to foreigners who carry out official service of the countries or international organizations recognized by the Republic of Korea, and their immediate family members.</p> <p>A foreigner shall make an application for a visa to a Korean Embassy or Consulate abroad and required documents are as follows:</p> <ul style="list-style-type: none"> • Official passport • Passport-size photograph • Visa application form • Temporary duty order, statement of employment or official letter from the Foreign Minister to certify applicant's status (a clear statement declaring that he/she is on official duty must be included in the letter). • An official passport or identification card is required. • If, however, an individual wishes to fulfill the diplomatic duty with a general passport, the individual and applicant's family members would still be included in this category. • Return prepaid self-addressed courier bag or registered envelope. <p>Citizens of the following countries who do not required visa for 30 days: Mongolia, Venezuela</p> <p>Citizens of the following countries who do not required visa for 60 days: Portugal, Italy, Lesotho</p> <p>Citizens of the following countries who do not required visa for 3 months: Antigua-Barbuda, Bahamas, Bangladesh, Barbados, Belgium, Benin, Brazil, Colombia, Costa Rica, Denmark, Commonwealth Of Dominica, Dominica Republic, El Salvador, Estonia, Egypt, France, Finland, Grenada, Haiti, Hungary, Iceland, Iran, Ireland, Jamaica, Japan, Latvia, Liberia, Luxembourg, Malaysia, Malta, Mexico, Morocco, Netherlands, New Zealand, Nicaragua, Norway, Pakistan, Panama, Paraguay, Peru, Singapore, Spain, St. Kitts Nevis, St. Lucia, St. Vincent, Surinam, Sweden, Switzerland, Trinidad-Tobago, Turkey, United Kingdom, Uruguay, Vietnam.</p> <p>Citizens of the following countries who do not required visa for 180 days: Austria</p> <p>Citizens of the following countries who do not required visa till the duration of mission: Bulgaria, Czech, Ecuador, Germany, Greece, Israel, Latvia, Lithuania, Philippines, Poland, Romania(D,O,S), Slovak, Thailand, Tunisia.</p> |
| <p>Agreement (A-3)</p> | <p>This applies to foreigners who are exempted from alien registration or deemed necessary to be exempt from it according to the agreements with the Republic of Korea, and their immediate family members.</p> <p>A foreigner shall make an application for a visa to a Korean Embassy or Consulate abroad and required documents are as follows:</p> <ul style="list-style-type: none"> • Official Passport • Identification card • Passport-size photo • visa fee A\$68 for U.S passport holder, A\$120 for all other passport holder (Money order, Bank cheque or cash) • Visa application form |

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| | <ul style="list-style-type: none"> • Temporary duty order, statement of employment or official letter from the Foreign Minister to certify applicant's status. • Return prepaid self addressed courier bag or registered envelope. |
| <p>Students</p> | |
| <p>Students (D-2)</p> | <p>Students (D-2) visa category is designed for students who wish to pursue academic courses of study or research at junior colleges or higher educational institutions or educational/scientific research organizations.</p> <p>The holder of this visa (D-2) is not allowed to engage in any other activity for remuneration such as a part-time job. In case a foreign student breaks this rule, applicant will be penalized according to the article 94 or 95 of Immigration Law. In principle, a tuition fee or living expenses in Korea shall be covered by applicant's own money, therefore, to an applicant who intends to raise money for tuition fees or expenses in Korea is restricted from this visa issuance.</p> <p>Requirements for Students (D-2) visa:</p> <ul style="list-style-type: none"> • Passport • Passport-size photograph • Visa application form • Standard admission letter (to substantiate the educational ability and coverage of the expense of the applicant in Korea, issued by the president or a dean of the University) • For an individual who is researching at an educational/scientific research organization: <ul style="list-style-type: none"> • Substantiating documents for the research. • Certificate from the most recent school. • Letter of personal security assurance (Form 129). • Substantiating documents for researchers (to substantiate for the research activity and the expenses during stay in Korea, reference) • Flight Itinerary • Visa processing fee A\$75 (single entry), A\$120 (multiple entry), Money order or Bank check.) • Self addressed prepaid return courier bag or registered envelope. |
| <p>General Trainees (D-4)</p> | <p>D-4 visa category is for foreigners who are coming to Korea to be trained or educated by educational institutions or organizations other than organizations under the D-2 status.</p> <p>In the case of individuals who desire to learn Korean language at a University language center or exchange-students who are coming to Korea to be trained or educated at a University according to the agreements between Universities.</p> <ul style="list-style-type: none"> • Passport • Visa application form • Passport photo • Certificate of an admission to University or a certificate of student registration. • Substantiating documents for expense's coverage in Korea, Bank statement, remittance or money-exchange bill (over A\$6,000) • Sponsorship paper (in the case of insufficient substantiation for the expense's coverage in Korea or deemed necessary to submit by the Minister of Justice) • A\$75 of visa fee (money order, bank check or cash) |

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| | <ul style="list-style-type: none"> • Self addressed prepaid return courier bag or registered envelope. <p>In case an individual who could not obtain this visa (D-4) due to the time limit, applicant enters Korea first with a status of short-term visitors (C-3). Then, the applicant can apply for permission to change the applicant's status of sojourn to this visa (D-4) to the district or branch office which has a jurisdiction over his/her stay.</p> <p>Other training cases</p> <ul style="list-style-type: none"> • Passport • Visa application form • Passport-size photograph • Substantiating documents for the training • Documents related with the training institution • Substantiating documents for expense's coverage in Korea. In the case of sponsoring by the training institution : a conformation document of sponsorship In other cases : remittance or money-exchange bill(over US\$ 3,000.) • Sponsorship paper(in the case of insufficient substantiation for the expense's coverage in Korea or deemed necessary to submit by the Minister of Justice.) • A\$75.00 as visa processing fee (Money order or Bank check.) • Self addressed prepaid return courier bag or registered envelope. |
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PERSONAL & HOUSEHOLD GOODS

Shipment must arrive within 6 months of the shipper's arrival. Shipper must be present for customs clearance. All shipments are inspected and the shipper must be present for customs inspection. If the shipper plans on residing in Korea for less than 2 years, the shipment is classified as quasi-immigrant removal, thus incurring higher duties. Documents required for importing personal & household goods are:

| Required Documents | Details |
|-------------------------------|---|
| Passport | Original Passport for each family member. |
| Work Visa | Shipper must provide the Work Visa which is valid for more than 1 year. |
| Work Permit | Work Permit from Embassy stating shipper will be residing in Korea for more than 1 year. |
| Original Residence Cards | Original Residence (Alien Registration) cards of all family members. |
| Employment Certificate | Employment Certificate stating term of stay being over 2 years. |
| Inventory List | Original and a copy of the Inventory (must be legible). Model and serial numbers of electrical appliances should be stated. |
| Insurance Certificate | --- |
| Declaration Form | General Declaration for Customs (upon personal and household goods arrival at airport.) |
| Bill of Lading or Airway Bill | Original and a copy of Bill of Lading or Airway Bill. |
| Diplomatic Shipments | |
| Exemption Certificate of Duty | Exemption Certificate of Duty issued by Ministry of Foreign Affairs. |
| Bill of Lading or Airway Bill | -- |
| Inventory | -- |

| | |
|--------------------------|--|
| Customs Application Form | Customs application sealed and signed by Ambassador or any person who is registered with Korea Customs Bureau. |
|--------------------------|--|

Duty-free entry of personal & household goods is permitted if the following requirements are met:

- The goods are at least 6 months old and comprise of furniture, portable radios, video equipment, television sets, household appliances, linen and bedding, chinaware, glassware, silverware, movie and slide projectors and cameras.
- The shipper is a foreigner and intends to reside in Korea for at least 1 year if moving with the family or at least 2 years if single.
- The shipper is a Korean citizen and has resided abroad for at least 2 years, if single or 1 year if with the family.

MOTOR VEHICLES

Motor vehicles (including motorcycle) must have been registered under the shipper's name for over 3 months prior to importation. If the auto or motorcycle arrives 6 months after the shipper's arrival, it will be classified as non-household goods and the owner must perform the following tasks:

- Emission gas level test
- Noise and vibration test
- Type and model approval by the Korea automobile test and research institute
- Approximate costs for the test and approval process are approximately US\$4000. Documents required for importing motor vehicle are:

| Required Documents | Details |
|--------------------------------------|--|
| Original Registration Certificate | -- |
| Original Purchase Receipt or Invoice | -- |
| Customs Declaration | -- |
| Title | -- |
| Insurance Policy | An original & copy of Insurance Policy of the motor vehicle. |
| Inventory List | The vehicle must be listed on the inventory with full technical specifications (make, model, plate number, year, etc.) |

Details:

- If a foreign manufactured car or motorcycle is imported, it cannot be sold for at least 3 years. After that time, shipper may sell auto after paying Korean customs duty (calculated at time of sale.)
- All foreign-made new and used cars are subject to duty at the following rates:
 - Less than 1500 CC = 29.6% of CIF value
 - 1500-2000 CC = 35.0% of CIF value
 - Over 2000 CC = 40.4% of CIF value
- Diplomats can import autos duty-free.
- Motor vehicles are generally dutiable regardless of whether new or used.

PETS

Importing dogs, cats, birds, etc. from a non-rabies free country requires a stay in quarantine, which generally lasts between 5 to 40 days. It is recommended that the pet arrive on a morning arrival flight as it normally takes approximately 5-7 hours from arrival before delivery to owner's residence in the Seoul area. Documents required for importing pets are:

| Required Documents | Details |
|--------------------------------|---|
| Health Certificate | |
| Rabies Inoculation Certificate | Shipper must provide a Rabies Inoculation Certificate stating that the vaccination was given at least 30 days prior to departure. |
| Airway Bill or Baggage Ticket | -- |
| Certificate of Vaccination | -- |
| Passport(s) | Passport(s) of owner and family. |

Details:

- Health and Rabies Inoculation Certificate must be valid for up to 1 year.
- Health certificate, issued within 7 days before departure, from origin country.
- For parrots, CITES documents have to be prepared at origin and destination countries.
- If the pet is from a rabies free country the stay is only 24 hours. Rabies free countries include Ireland, Cyprus, Sweden, Norway, Finland, Australia, New Zealand, Fiji Islands, Jamaica, Guam, U.S.A (Hawaii & Samoa only) and the U.K. (Great Britain & Northern Ireland only.)
- Birds – 5 days of quarantine.
- At the completion of quarantine an Animal Health certificate will be issued.

RESTRICTED & PROHIBITED

All countries, including South Korea prohibit and restrict the importation of certain dangerous or sensitive items.

Prohibited Items

- Narcotics and medicines without prescriptions.
- Firearms, weapons and ammunition.
- Rifles are permitted with a special permit; however, this process is very difficult and not recommended.
- Pornographic materials
- Counterfeit money or securities.
- Meats and fish

Restricted Items

- New items less than 6 months old or duplicate items are dutiable/taxed.
- Plants require inspection in the quarantine office
- Wine and spirits

The following items are dutiable:

- Electrical appliances
- Upright and Grand pianos
- Carpet
- Skis
- Air Cleaners
- Golf clubs
- Autos, boats, aircrafts, motorcycles
- Alcohol and tobacco products

Duty exceptions:

- 2 extra television sets up to 29", or
- 1 extra television set (29"-49") is duty free.
- Food items – no duty on small amounts, but large quantities will be assessed a 20% tax based on the customs value.