



Moving Checklist

International

In an effort to help properly prepare you for a convenient and stress-free move, we've developed the following timeline with tips and important information. These are simple things you can do to make your move easier, right from the start.

2-3 Months Before You Move

Establish a timetable for the move. Consider when the working partner has to be in the new location, and when the rest of the family will follow.

Decide what to do with your current housing: rent out, sell, or terminate lease.

Look into storage costs for personal possessions in your home country rather than shipping them to your destination.

Choose a moving company and set a date for the movers to pack your belongings.

Obtain information and documentation from your Daryl Flood representative for paperwork you need to complete prior to packing, including Global Property Protection coverage, documents related to export and import customs clearance, and shipment of your personal possessions.

Consider a small air freight shipment of essential items you would like to be at the destination on your arrival.

Choose a relocation agent and inform them of your accommodation and schooling needs (if your company provides relocation services). Check out daryllood.com for information or assistance with relocation needs.

Obtain original copies of important documents, such as passports, driver's licenses, birth certificates, marriage certificates, school reports, work references and medical reports.

Apply for visas and work permits, if applicable.

Arrange temporary accommodation for the period prior to the move (when having your house packed up) and in the destination, prior to the arrival of your belongings.

Give notice to your child's school and request school reports. Investigate schooling in the new residence. Investigate work opportunities for partner and/or children in the new destination.

Arrange to visit the destination prior to moving, to find housing and schooling. Check on quarantine laws regarding taking pets to your destination. Consider whether private medical insurance will be required in your new residence.

1 Month Before You Move

Notify post office of change of address.

Notify any accounts you wish to maintain of change of address (credit cards, etc.). Stop/transfer subscriptions.

Send out notification of new address.

Cancel insurance policies, and find out if you can get any money back for the period after the cancellation.

Arrange for a statement of "no claims bonus" from your vehicle insurer.

Check that your appliances will work in the destination. Voltage varies by country. For example, UK voltage is 220/240 watts and 50 Hz, while the U.S. is 110 watts and 60 Hz. It is costly to convert or buy transformers for bigger appliances, so it may be better to buy new or second hand at destination. Televisions and components also operate on different frequencies and systems. They can be converted locally, but it may be costly. The standard UK plug is a three-pin model. However, converters for European and U.S. models are widely available.

Visit your doctors and dentist. Obtain original copies of medical reports and a supply of medication (learn generic names so you can purchase medication at the destination.) Order contact lenses, or spare glasses.

Take pets to vet for immunization, and obtain travel documents.

Find out whether your current bank has an overseas branch and if it can handle your international needs.

If transferring to a new location, but working for the same employer, consider whether your salary needs to be paid into your existing account or into your new overseas account.

Make a list of things to take, to leave behind and to buy (see Important Documents to Take).

Start segregating goods to take and leave behind.

Sell things you do not need or cannot take. Advertise things for sell, have a garage sale, or donate things to charity.

2 Weeks Before You Move

Arrange for transfer of bank accounts.

Take care of any bills and investments.

Arrange for any insurance requirements.

1 Week Before You Move

Arrange for deliveries to be stopped.

Make sure you provided all documents needed for export/import to your Daryl Flood representative.

Arrange for someone to look after children and pets during packing.

2 Days Before You Move

More packing and cleaning. Leave any cartons you pack open for inspection.

Buy any last minute products to take with you.

Buy travelers checks or obtain cash needed for trip and your first week in your new location. Credit cards can be used to get cash in your destination, but you will pay a commission.

Pick up or return necessary items (e.g., dry cleaning, library books, movies, etc.)

Clean and dry all electrical appliances to avoid mildew.

If you want certain items packed together, group them together.

Important Documents to Hand Carry With You When You Move

Passports

Travel Documents

Birth Certificate

Marriage Certificate

Divorce Papers

Child Custody Papers

Adoption Papers

Driver's License

Record of Vehicle "No Claims Bonus"

Medical and Dental Records, Medication and Insurance (If Applicable)

School/University Papers

Insurance Policies and Legal Documents (Will, Power of Attorney, Bank Statements, Income Tax Records, etc.)